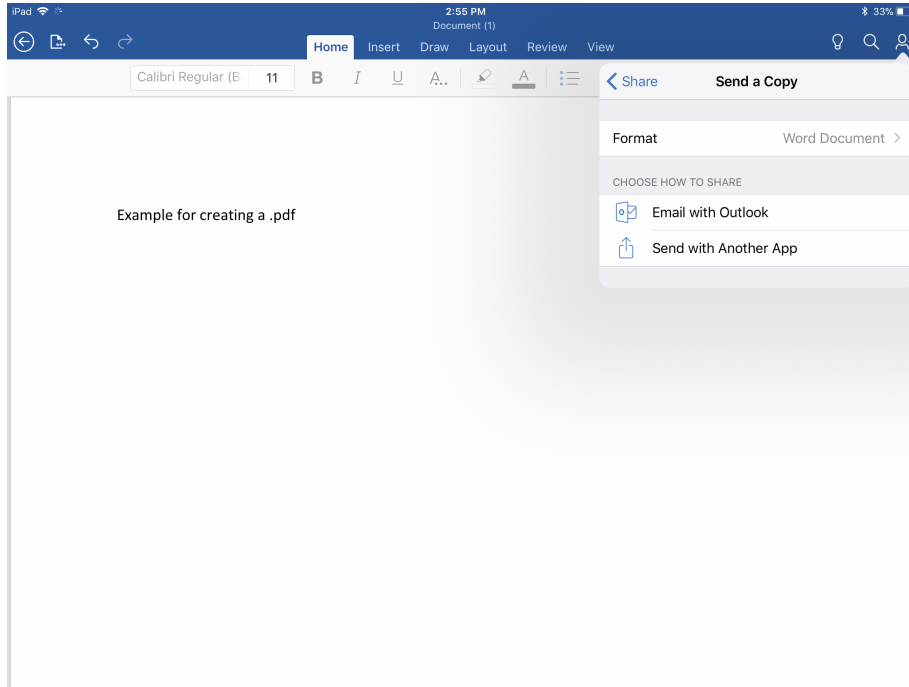


## How to create a .pdf from a Word for iPad document

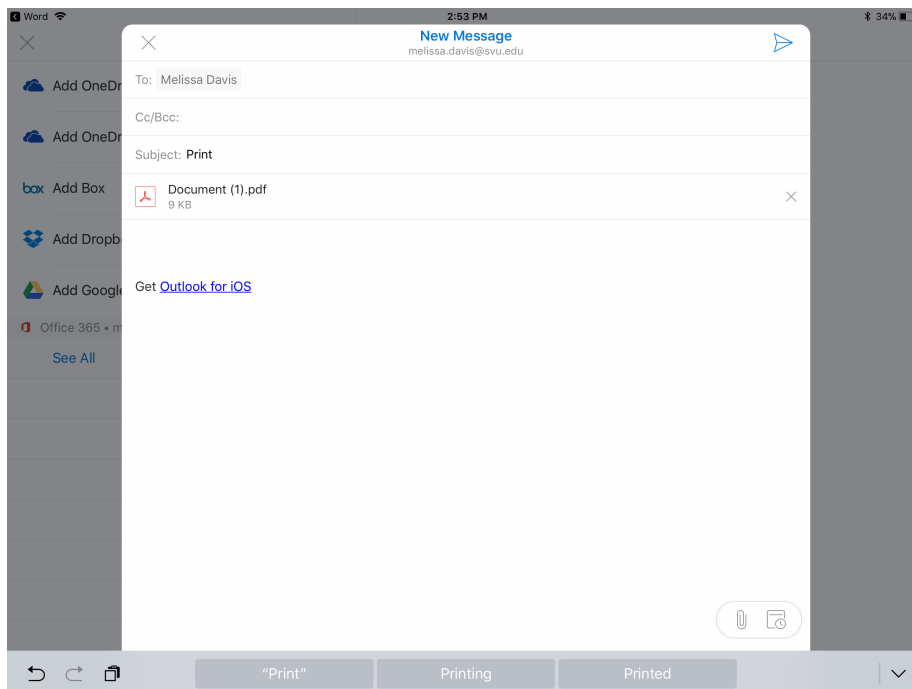
When you are ready to print your document, click on share in the top right corner.

Choose “send a copy.”

In the Format option, choose .pdf and how you wish to send the document to yourself.



Send attachment to yourself.



Open attachment and save the .pdf to the location of your choice.  
Document is now compatible with remote printing.